



**POST OFFICE BOX 209
ALLENHURST, NEW JERSEY 07711**

BY LAWS OF THE FRIENDS OF DEAL LAKE

ARTICLE I ORGANIZATION

The name of the organization shall be The Friends of Deal Lake.

The organization may at its pleasure by a vote of the membership body change its name.

ARTICLE II MISSION STATEMENT

The Friends of Deal Lake are a collaboration of neighbors whose goals are to rejuvenate and preserve the lake, educate the community about this unique ecosystem and ensure that measures are taken to restore and maintain Deal Lake for generations to come.

ARTICLE III MEMBERSHIP

Membership shall be open to the public who support the mission statement in Article II and continuing membership is contingent upon being up-to-date on membership fees. Membership will be open to individuals at a cost of \$25 per individual per year; each paid member will be a voting member. Group memberships will be reciprocal in nature and approved by the membership committee; all group membership will not permitted to vote.

ARTICLE IV MEETINGS

Meetings of the General Membership will be held quarterly and during the fourth Thursday of the following months: June, September, January and April. Committee and sub-committee meetings will be held on a monthly or as the chair and committee membership see fit. The annual membership meeting of this organization shall be held on the fourth Thursday of April each and every year except if such day be a legal holiday, then and in that event, the Board of

Directors shall fix the day but is shall not be more than two weeks from the date fixed by these by-laws.

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The Secretary shall send an e-mail to every member in good standing, (unless an alternate mode of contact has been requested), at his/her address as it appears in the membership roll book, in this organization, a notice telling the time and place of such a meeting.

Regular meetings of this organization shall be held at the Interlaken Boro Hall, Interlaken, NJ, at 7:00 pm the fourth Thursday of the months indicated above.

The presence of not less than 20% of the voting members shall constitute a quorum for the transaction of business at a meeting of the members. The voting members present at a duly called or duly held meeting at which a quorum is present may continue to transact business until adjournment, notwithstanding the withdrawal of enough voting members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the voting members required to constitute a quorum.

Special meetings of this organization may be called by the president when s/he deems it for the best interest of the organization. Notices of each meeting shall be e-mailed to all members at their addresses as they appear in the membership roll book, (unless an alternate mode of contact has been requested), at least ten (10 days) before the scheduled date set for such special meeting. Such notice shall state the reasons that such meeting has been called.

No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

ARTICLE V VOTING

At all meetings, except for the election of officers and directors, all votes shall be by a show of hands. For election of officers, ballots shall be provided and there shall not appear any place on such ballot that might tend to indicate the person who cast such ballot.

At any regular or special meeting, if a majority so requires, any question may be voted upon in the manner and style provided for election of officers and directors.

At all votes by ballot the chairman of such meeting shall, prior to the commencement of balloting, appoint a committee of three who shall act as "Inspectors of Election" and who shall, at the conclusion of such balloting, certify

in writing to the Chairman the results and the certified copy shall be physically affixed in the minute book to the minutes of the meeting.

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No inspector of election shall be a candidate for office or shall be personally interested in the question voted upon.

ARTICLE VI ORDER OF BUSINESS

1. Roll call
2. Approval of the meeting minutes (all minutes will be posted on the FOLD website)
3. Treasurer's Report
4. Reports of committees.
5. Old and unfinished business.
6. New business
7. Public Forum
8. Adjournments

ARTICLE VII BOARD OF DIRECTORS

The business of this organization shall be managed by a Board of Directors consisting of 10 members.

The directors to be chosen for the ensuing year shall be chosen at the annual meeting of this organization in the same manner, shall be members of the Friends of Deal lake whose membership is in good standing and they shall serve for a term of one year.

The Board of Directors shall have the control and management of the affairs and business of this organization. Such Board of Directors shall only act in the name of the organization when it shall be regularly convened by its president after the due notice to all the directors of such meeting.

One third (33.33%) of the members of the Board of Directors shall constitute a quorum and the meetings of the Board of Directors shall be held regularly on the third Tuesday of each month. Each director shall have one vote and such voting may be done by proxy. Proxy votes shall be limited to two per annual term of any director.

The Board of Directors may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

Vacancies in the Board of Directors shall be filled by a vote of the majority of the remaining members of the Board of Directors for the balance of the year.

The President of the organization by virtue of his office shall be Chairman of the Board of Directors.

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The Board of Directors shall select from one of their members a secretary.

A director may be removed when sufficient cause exists for such removal. Such removal will require a two thirds majority vote of the remaining board members.

ARTICLE VIII OFFICERS

The initial officers of the organization shall be as follows:

- President
- Vice President
- Secretary
- Treasurer

The President shall be a member in good standing and shall preside at all membership meetings. He or she shall appoint all committees, temporary or permanent. He or she shall see all books, reports and certificates required by law are properly kept or filed. He or she shall be one of the officers who may sign the checks or drafts of the organization.

The Vice President shall be a member in good standing and shall in the event of the absence or inability of the President to exercise his or her office become acting president of the organization with all the rights, privileges and powers as if he had been the duly elected president.

The Secretary shall be a member in good standing and shall in the event of the absence or inability of the Vice President to exercise his or her office become acting president of the organization with all the rights, privileges and powers as if he had been the duly elected president. He or she shall keep the minutes and records of the organization in appropriate books. It shall be his or her duty to file any certificate required by any statute, federal or state. He or she shall give and serve all notices to members of this organization. He or she shall present to the membership at any meetings any communication addressed to him or her as Secretary of the organization. He or she shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary.

The Treasurer shall be a member in good standing and shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization. He or she must be one of the officers who shall sign checks or drafts of the organization. No special

fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it.

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He or she shall render at stated periods as the Board of Directors shall determine a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors of such meeting. He or she shall exercise all duties incident to the office of Treasurer.

Officers shall by virtue of their office be members of the Board of Directors.

No officer shall for reason of his or her office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer or director for receiving any compensation from the organization for duties other than as director or officer.

ARTICLE IX SALARIES

The Board of Directors shall hire and fix the compensation of any and all employees which they in their discretion may determine to be necessary for the conduct of the business of the organization.

ARTICLE X COMMITTEES

All committees of this organization shall be appointed by the Board of Directors and their term of office shall be for a period of one year or less if sooner terminated by the action of the Board of Directors. The Board Chairman appoints all committee chairs. Committee chairs must be members of the Board.

ARTICLE XI AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 20% of the members.